

Date: 12 August 2014

Attendees:

Reinhold Gedeit

Jim Cheap

Bryon Schrum

Vicky Langer - KOCAL

Agenda:

Review the BLM Gate Planting Submittals.

Reviewed with Vicky and made recommendations per our review. The Gates that we are moving forward on with the replanting are Gates: 1, 2, 3, 5, 13, 14, 17, 18, 19, 21, 22, 24, 25, 26, and 27. The other gates should have a redesign done and we can have Paul take a look at them. The Priority for these is as they are listed: 15, 12, 4, 6, 16 and 7. WE will have a design drawn up for these gates and send out for proposals.

Once the Gate replacement planting is done we would like to have BLM come up with a method for tagging the new plants with dates of planting and description so as to help assess the warranty replacement of the plant if the succumb during the warranty period. Also, this will help ID plants that die after warranty period.

Including the review by Jim and Reinhold as an attachment.

Review BLM submittals for Vivien Way, Gate 8 and Gate 20 upgrades.

We review the proposals from BLM who worked with Paul on the design and plantings. We approve all and recommend they go to the Board for approval of the bud.

Hillcrest Pool area (near pool equipment enclosure) plot lack of landscape. There is a small area that used to have a tree and some remaining plants (agapanthus). The area needs to be redone. Vicki will have Doug look at is and make a recommendation.

Nature areas need Chinese sumacs (trees of heaven) are growing wild in the Open areas off of Hillcrest by Vivien Way. Need to have those removed and poisoned as these are invasive species and will crowd out the local flora.

Irrigation maintenance: WE review the section of the contract that talked about the irrigation maintenance requirements. We think that BLM may be not a thorough as the contract states. We shall tighten up the requirements in the RFP/Contract. The summer irrigation inspections need to happen more often and more of a proactive performance by the Landscape Contractor.

RFP development for Landscape Contract bid.:

Initiation letter with RFP with proposed contract. BLM can help develop the contract but we need to put our first draft together. We will start the contract/RFP for the Landscape Contract and then Vicki can help clean and tighten up the verbiage an requirements.

We will review both the last RFP and BLM contract and create a contract.

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