

Attendees:

Jim
Melanie
Richard
Vicky

Old business:

1. Finish submission of drainage ditch landscape plan @ 2912 Old Oak Tree to ACoE from 10/15/15 complete installation. 3/8/16 review installation, appeal permit for drainage & cosmetics

Old Oak Tree Way: The work that was contracted was completed. Home owner wants to do more. Wetland consultant said that any changes would not be approved by the ACOE. Vicky will call Vector control if the standing water issues.

2. Requested schedule for irrigation system testing and inspection. (10/15/15) due on 2/1/16, revised 3/8/16

Update on Irrigation Inspection and operation.

Doug update is the system 100% ready to go.

3. Review irrigation status to insure 100% operation in spring. (12/9/15) due 2/1/16 revised 3/8/16

See 2

Irrigation schedule will be determined by PCWA

Irrigation box covers, ongoing but need to be proactive. There is an issue at the Pheasant and Vivien Way Mailboxes

4. Dead grass near sidewalk in park near 3024 Western Way, Gate 1, 2, 3 18, Kill Bermuda grass and reseed in spring. Ongoing inspection.

Weed spraying on hold. Will spray when weather allows. Once Bermuda is dead BLM will over-seed.

5. Obtain plans and bids for re-landscaping gates 4,6,7,12,15 &16

Doug is getting the plan together. Vicky will send the plans out as they are available.

6. Inspect all irrigation valve boxes for security of covers, replace as necessary. due 3/8/16: Doug to update.

7. Mistletoe: Done. However, a few trees in the orchard have been missed Vicky notified.

8. Plant replacement:

Ongoing, Vicky has not seen any recent bills.

9. Grazing:

Lee Hazeltine will be doing the grazing. Permits are in house. Lee will be in April with the Sheep.

10. Hillcrest Drainage at Wedgewood

Bids received for Granite and Moss rock. The drain is difficult to clean. The bigger Moss Rock is more expensive, the board approved the Granite rip rap. 50 feet within the drain. Stop the small cobble and twigs from clogging the drain.

11. Hillcrest Pool landscape update:

We should review the Pool during the walk around so that ideas can be worked. Next Month.

New Business:

1. Inspect broken concrete mowing edges in Hillcrest & Vivien parks, work toward replacing with soft edges or discuss options 3/8/16
 - a. Vicky will talk to Doug about resetting the concrete. Should we redo the curb?
2. Weeds in street cracks need spot treatments. 3/8 /16
 - a. Ongoing, in the contract.
3. Inspect re-seeded area in Hillcrest Park and Vivian Park for bare areas. 3/8/16.
 - a. Will be done
4. Review landscape at pool on Hillcrest for erosion from foot traffic to cut thru. 3/8/16
5. Review all BLM invoices. Ongoing

Review the invoices? Once the bid is accepted and Vicky reviews and pays the invoice. Committee review would be post payment, but the work will be reviewed during the quarterly walk around and Vicky's review with Doug.
6. Landscape around drainage ditch at 2855 Hillcrest.

Should the area around the rock be landscaped. Will review next month in the walk through.
7. Trim large bushes at end of mailbox area on Pheasant.

Vicky will remind Doug about the trimming
8. Discuss specific areas of responsibility for committee members such as areas to inspect or invoice review.

Holt will pull out the old spreadsheet and send to Vicky and the team.

Next meeting 13 April 5PM Hillcrest Pool